

Warehouse Loading Dock Safety Safety Audit Checklist

Operational Scope: This audit covers all loading dock doors, levelers, vehicle restraints, and staging zones to mitigate slip, trip, fall, and struck-by hazards. Compliance with this operational check is mandatory to meet federal safety regulations and prevent catastrophic dock drop-offs.

MANDATORY PPE:	High-Visibility Class 2 Safety Vest, Steel-Toe Safety Footwear (ASTM F2413), Safety Glasses (ANSI Z87.1), Cut-Resistant Utility Gloves, Bump Cap or Hard Hat (ANSI Z89.1)
PREREQUISITES:	Review previous shift safety logs and open corrective action tickets. Ensure dock area is cordoned off from unauthorized pedestrian traffic prior to testing. Verify proper lockout/tagout (LOTO) kits are available for servicing defective levelers.

DOCK LEVELER AND VEHICLE RESTRAINT SYSTEMS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	Vehicle Restraint Mechanism	Hook or hydraulic arm engages trailer rear impact guard (RIG) securely with zero slippage or mechanical play.	Critical (Immediate Out of Service)	☐ PASS ☐ FAIL ☐ N/A
2	Dock Leveler Lip and Deck	Lip extends fully and sits flush on truck bed without bending, cracking, or sticking during operation.	Critical (Immediate Out of Service)	☐ PASS ☐ FAIL ☐ N/A
3	Hydraulic or Mechanical Springs	Leveler floats freely with vertical movement of the truck bed during loading without binding.	Warning	☐ PASS ☐ FAIL ☐ N/A
4	Dock Bumpers	Rubber bumpers are firmly bolted, uncracked, and project a minimum of 4 inches to protect the building structure.	Standard	☐ PASS ☐ FAIL ☐ N/A

DOCK DOORS, LIGHTING, AND FALL PROTECTION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	Overhead Door Tracks and Springs	Tracks are securely anchored, rollers rotate without grinding, and counterbalance springs show no signs of fraying.	Warning	☐ PASS ☐ FAIL ☐ N/A
6	Dock Safety Gates and Barriers	Open dock doors without trailers present are protected by functional swing gates or safety chains capable of withstanding 200 lbs of force.	Critical (Immediate Out of Service)	☐ PASS ☐ FAIL ☐ N/A
7	Trailer-Mounted Loading Lights	Gooseneck or fixed LED dock lights illuminate the entire interior of parked trailers without excessive glare or exposed wiring.	Standard	☐ PASS ☐ FAIL ☐ N/A

STAGING AREA, FLOOR CONDITIONS, AND SIGNAGE

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	Floor Surface and Drainage	Concrete flooring is free of oil slicks, standing water, tripping hazards, and severe spalling or structural cracks.	Warning	☐ PASS ☐ FAIL ☐ N/A
9	Yellow Hazard Striping (Walkways)	Floor paint and safety line markings designating pedestrian pathways and staging zones are clearly visible and unblemished.	Standard	☐ PASS ☐ FAIL ☐ N/A
10	Fire Extinguishers and Eye Wash Stations	ABC fire extinguishers and emergency eye wash stations are fully inspected, unobstructed, and tagged within compliance.	Critical (Immediate Out of Service)	☐ PASS ☐ FAIL ☐ N/A

Certified Inspector / Lead Operator Signature: _____	Date / Time: _____	Badge / Cert #: _____
Site Safety Supervisor / Operations Manager Sign-off: _____	Review Date: _____	Audit Status: ☐ Approved ☐ Rectify

COMPLIANCE NOTICE: This document must be archived for a minimum of 12 months in accordance with workplace safety recordkeeping guidelines.