OpsAuditHub opsauditihub.com	DOC ID: **SAF-0367**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **49 CFR Part 396 / FMCSA & State Department of Education Compliance**	AUDIT FREQUENCY: **Daily Pre-Shift**

School Bus Pre Trip Safety Inspection Daily Log Sheet

Operational Scope: This daily operational protocol mandates a systematic pre-trip examination of all commercial pupil transportation vehicles to mitigate mechanical failure risks and ensure full passenger safety compliance. Mandatory execution prior to initial route deployment is strictly enforced by OpsAuditHub fleet safety directives.

MANDATORY PPE:	High-Visibility Safety Vest (ANSI/ISEA 107 Class 2), Industrial Leather Palm Gloves, Safety Glasses with Side Shields (ANSI Z87.1), Steel-Toe Safety Footwear (ASTM F2413)
PREREQUISITES:	Vehicle parked on level ground with parking brake fully engaged and engine off. | Ignition key in the accessory position to test electrical systems and warning lights. | Review of previous day's DVIR (Driver Vehicle Inspection Report) to confirm all write-ups were cleared.

EXTERIOR & SAFETY EQUIPMENT INSPECTION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Emergency Exits & Emergency Door Alarms**	All emergency windows, roof hatches, and rear emergency doors open freely from inside and outside, and corresponding buzzer/alarm activates properly.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Stop Arm & Crossing Control Gate**	Pneumatic or electric stop arm extends fully, retroreflective sheeting is clean and intact, and flashing strobe lights operate without delay.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Emergency Kit & First Aid Supplies**	Mandatory equipment securely mounted: fully charged ABC fire extinguisher, bi-directional reflective triangles, bodily fluid cleanup kit, and sealed first aid kit.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
4	**Tires, Wheels & Lug Nuts**	Adequate tread depth (minimum 4/32 inch front, 2/32 inch rear), correct inflation pressures, no sidewall bulges, and absence of rust trails indicating loose lug nuts.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**

LIGHTING & ELECTRICAL SYSTEMS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Amber & Red Warning Flasher Lights**	All 8-way alternating warning lights activate correctly in sequence via the master switch and driver control panel.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**Headlights, Taillights & Turn Signals**	High/low beams, brake lights, hazard flashers, and directional signals are fully operational with clean lens covers.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
7	**Interior Passenger Dome & Stepwell Lighting**	All interior illumination zones and stepwell lights function to ensure safe passenger loading during low-light hours.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**

INTERIOR, BRAKES & MECHANICAL OPERATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Service Brakes & Parking Brake Hold**	Brake pedal holds firm pressure without excessive travel; parking brake successfully holds the vehicle against slight acceleration.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
9	**Steering Play & Power Steering Fluid**	Steering wheel free play does not exceed regulatory limits (maximum 2 inches on a 20-inch wheel), and power steering fluid is at operational level.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
10	**Driver & Passenger Seating Integrity**	Driver seatbelt mechanism latches securely and retracts properly; passenger seat cushions are securely anchored to the floor framework without exposed metal.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

Certified School Bus Driver / Inspector Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Director of Transportation / Fleet Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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