OpsAuditHub opsauditihub.com	DOC ID: **SAF-0045**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1926.451**	AUDIT FREQUENCY: **Daily Pre-Shift**

Scaffolding Daily Inspection Sop Template

Operational Scope: This Standard Operating Procedure establishes mandatory daily pre-shift inspection protocols for all supported and suspended scaffolding systems across construction sites. The objective is to proactively mitigate fall hazards, structural collapses, and component failures in strict compliance with OSHA safety regulations.

MANDATORY PPE:	Hard Hat (ANSI Z89.1), Steel-Toe Safety Boots (ASTM F2413), High-Visibility Safety Vest (ANSI/ISEA 107), Safety Glasses with Side Shields (ANSI Z87.1), Full-Body Harness with Lanyard (ANSI Z359.11)
PREREQUISITES:	Review previous day's shift log and outstanding maintenance tickets. | Verify weather conditions are safe for working at heights (wind speeds under 25 mph, no active electrical storms). | Ensure inspection zone is cordoned off with warning tape and signage to protect ground-level personnel.

FOUNDATION, BASE, AND STRUCTURAL SUPPORT INSPECTION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Base Plates and Mud Sills**	Base plates must rest firmly on sound, rigid mud sills or concrete pads without shifting, sinking, or gap formation.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
2	**Screw Jacks and Adjusting Pins**	Adjusting screws must not be extended beyond manufacturer maximum limits; locking pins must be fully engaged.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
3	**Plumb and Level Alignment**	Scaffold towers must be plumb and level within allowable tolerances (not exceeding 1/4 inch in 20 feet of height).	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
4	**Tie-Ins, Guys, and Braces**	All horizontal and vertical cross-braces must be securely locked; wall ties must be rigidly anchored at mandated intervals.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A

WORKING PLATFORMS, DECKING, AND GUARDRAIL SYSTEMS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Platform Decking and Planking**	Planks must be fully planked with scaffold-grade lumber or fabricated decking, overlapping supports by at least 6 inches without cracks, splits, or oil buildup.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
6	**Guardrails, Midrails, and Toe Boards**	Toprails (38-45 inches high), midrails, and toe boards must be installed on all open sides and ends of platforms without loose fittings.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
7	**Debris Netting and Overhead Protection**	Safety netting and overhead protection structures must be intact, free of tears, and securely fastened to prevent falling object hazards.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

ACCESS, EGRESS, AND ENVIRONMENTAL CONDITIONS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Ladder Access and Stairways**	Access ladders or built-in stairways must be firmly secured, free of mud or grease, and extend at least 3 feet above the platform landing.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
9	**Clearance from Electrical Power Lines**	Scaffold structure must maintain a minimum safe clearance of 10 feet from energized overhead power lines.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
10	**Tag System and Operational Signage**	Valid green safety tag must be displayed indicating safe for use. Red 'Do Not Use' tag must be applied if any defect is identified.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

Certified Scaffold Inspector / Lead Operator Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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