OpsAuditHub opsauditihub.com	DOC ID: **SAF-0331**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.22 (Walking-Working Surfaces)**	AUDIT FREQUENCY: **Daily Pre-Shift and Continuous Monitoring**

Retail Floor Slip Trip Fall Hazard Log Sop Template

Operational Scope: Establishes a standardized procedure for identifying, logging, and remediating slip, trip, and fall hazards across all retail sales and storage floors. Ensures proactive hazard mitigation to protect employees and customers while maintaining full compliance with OSHA walking-working surface mandates.

MANDATORY PPE:	Slip-Resistant ASTM F2913 Footwear, High-Visibility Safety Vest, Nitrile Chemical-Resistant Gloves, Cut-Resistant Utility Gloves, ANSI Z87.1 Safety Glasses
PREREQUISITES:	Verify sweep logs and previous shift hazard handover reports are reviewed. | Ensure inspection cart is fully stocked with spill kits, caution cones, and log clipboards.

PRIMARY SALES FLOOR AND AISLES

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Aisle Walkways and Endcaps**	Walkways are completely clear of empty cardboard boxes, stray merchandise, and restocking pallets. Minimum 36-inch clearance maintained.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
2	**Flooring Material Integrity**	Vinyl, tile, and concrete flooring surfaces exhibit no cracked tiles, protruding grout, warped planks, or raised thresholds exceeding 1/4 inch.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
3	**Mats, Runners, and Rugs**	Entrance and high-traffic mats lay completely flat with beveled edges tacked down; no curled corners, buckling, or saturated backing.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
4	**Customer Spill Response Stations**	Spill stations (absorbent, caution cones, scrapers) are fully stocked, unobstructed, and accessible within 60 seconds from any point on the floor.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

PERIMETER, PRODUCE, AND REFRIGERATED ZONES

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Produce Department Mist/Display Areas**	Floor surrounding produce misting stations and leafy green displays is free of standing water, loose leaves, and slippery produce debris.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
6	**Refrigerated Display Case Drainage**	Dairy, meat, and frozen food case condensate drain pans are functioning properly with no pooling water or ice buildup on adjacent floor tiles.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
7	**Overhead Lighting and Illumination**	All aisle, produce, and checkout walkway overhead light fixtures are operational, delivering minimum required foot-candles with no dark spots or flickering bulbs.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

CHECKOUTS, STOCKROOMS, AND TRANSIT CORRIDORS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Checkout Counter and Conveyor Lanes**	Cashier and bagger work areas are free of loose receipt tape, spilled beverages, bag bundles, and trailing point-of-sale power cords.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
9	**Stockroom and Receiving Dock Access**	Stairways, ramps, and transition thresholds between the retail floor and backroom storage are illuminated, slip-treated, and clear of clutter.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
10	**Hazard Log Documentation**	All identified slips, trips, near-misses, and immediate corrective actions are accurately logged with timestamps, exact locations, and signature verification.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

Certified Floor Safety Inspector / Lead Associate Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Store Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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