OpsAuditHub opsauditihub.com	DOC ID: **SAF-0200**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.141 & CDC Environmental Cleaning Guidelines**	AUDIT FREQUENCY: **Daily Shift-Based Audit**

Restroom Janitorial Cleaning Log Sop Template

Operational Scope: Establishes a standardized protocol for restroom janitorial sanitation and compliance verification across all facility touchpoints. Mitigates biohazard exposure and slip-and-fall risks while ensuring adherence to federal hygiene and OSHA sanitation mandates.

MANDATORY PPE:	Nitrile Chemical-Resistant Gloves (EN 374), Safety Glasses with Side Shields (ANSI Z87.1), Disposable Isolation Gown / Apron, Non-Slip Fluid-Resistant Footwear (ASTM F2413), N95 Dust/Aerosol Respirator (Optional during heavy chemical fogging)
PREREQUISITES:	Verify proper functioning of restroom exhaust ventilation systems | Inspect janitorial cart for EPA-registered disinfectants and OSHA-compliant SDS sheets | Post temporary 'Caution: Wet Floor' signage at all public access thresholds

DAILY SANITATION & SURFACE DISINFECTION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**High-Touch Contact Surfaces**	All door handles, push plates, light switches, and stall latches wiped and wet-contact time maintained with EPA-registered disinfectant.	Warning	[ ] PASS [ ] FAIL [ ] N/A
2	**Toilets and Urinals**	Interior bowls scrubbed, rims and flush handles sanitized, and base perimeters free of mineral buildup or organic residue.	Critical (Immediate Out of Service)	[ ] PASS [ ] FAIL [ ] N/A
3	**Sinks and Countertops**	Basins scoured, faucets polished free of water spots, and drainage outlets clear of debris and hair.	Standard	[ ] PASS [ ] FAIL [ ] N/A
4	**Mirrors and Glass Partitions**	Glass surfaces streak-free, clean, and free of smudges or chemical film up to 7 feet from the floor.	Standard	[ ] PASS [ ] FAIL [ ] N/A

CONSUMABLES REPLENISHMENT & WASTE MANAGEMENT

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Soap Dispensers**	Dispensers filled with approved antibacterial soap, nozzles unclogged, and mechanical pump functioning correctly.	Warning	[ ] PASS [ ] FAIL [ ] N/A
6	**Paper Towel & Tissue Dispensers**	Stock replenished to at least 50% capacity, mechanisms feeding properly without paper jams.	Warning	[ ] PASS [ ] FAIL [ ] N/A
7	**Waste Receptacles & Feminine Hygiene Bins**	Liners replaced, bins free of overflow, exterior wiped down, and sanitary disposal bags sealed and removed.	Critical (Immediate Out of Service)	[ ] PASS [ ] FAIL [ ] N/A

FLOOR HYGIENE & FACILITY SAFETY VERIFICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Flooring and Grout Integrity**	Floors wet-mopped with germicidal solution, grout lines free of mold/mildew, and surface completely dry or hazard-free.	Critical (Immediate Out of Service)	[ ] PASS [ ] FAIL [ ] N/A
9	**Odor and Ventilation Control**	Air is free of sewage or ammonia odors; exhaust vents operating without obstruction or excessive noise.	Warning	[ ] PASS [ ] FAIL [ ] N/A
10	**Signage and Compliance Log**	Physical cleaning log sheet updated with employee initials and time stamp; wet floor signs properly deployed during active maintenance.	Standard	[ ] PASS [ ] FAIL [ ] N/A

Certified Custodian / Lead Janitor Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Facilities Manager / Operations Supervisor Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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