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	STANDARD: **OSHA 29 CFR 1910.141 & ANSI/AIFEC Sanitation Standards**	AUDIT FREQUENCY: **Daily Pre-Shift & Multi-Interval Audit**

Restroom Janitorial Cleaning Log Inspection Checklist

Operational Scope: This inspection checklist governs routine janitorial sanitation and physical safety verification for commercial office restrooms. It mitigates biological hazard exposure, slip-and-fall risks, and ensures strict compliance with occupational health sanitation codes.

MANDATORY PPE:	Nitrile Chemical-Resistant Gloves (EN 374), Safety Glasses with Side Shields (ANSI Z87.1), Non-Slip Water-Resistant Footwear (ASTM F2413), Disposable Protective Apron, N95 Particulate Respirator (Optional during heavy chemical fogging)
PREREQUISITES:	Verify 'Out of Service / Cleaning in Progress' warning signage is posted at all entry points. | Inspect janitorial cart and dilution control dispensing units for proper chemical labeling. | Ensure adequate stock of EPA-registered disinfectants, hand soap, paper towels, and toilet tissue.

SANITATION, DISINFECTION & DISPENSER COMPLIANCE

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Toilets and Urinals**	Surfaces are free of organic residue, scale, and stains; flush mechanisms operate correctly with no continuous running.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Sinks and Countertops**	Basins, faucets, and surrounding countertops are sanitized and free of standing water, toothpaste, or soap scum.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Soap and Paper Dispensers**	All dispensers are fully stocked, functional, free of leaks, and sanitized on external touchpoints.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
4	**Waste Receptacles**	Trash cans and feminine hygiene bins are emptied, lined with fresh heavy-duty bags, and free of overflowing waste.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

FLOOR SAFETY, VENTILATION & STRUCTURAL INTEGRITY

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Flooring and Drainage**	Floors are thoroughly mopped with disinfectant, completely dry or marked with wet floor signs, and floor drains are clear of debris.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**Mirrors and Glass Partitions**	Mirrors and glass dividers are streak-free, clean, and securely mounted to walls without loose brackets.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
7	**Exhaust Ventilation**	Mechanical exhaust vents are operational, free of excessive dust buildup, and maintaining negative air pressure.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
8	**Stalls, Doors, and Latches**	Stall doors, locks, hinges, and coat hooks are fully operational, structurally sound, and undamaged.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**

Certified Janitorial Inspector / Lead Custodian Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Facility Operations Manager / Safety Supervisor Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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