OpsAuditHub opsauditihub.com	DOC ID: **SAF-0159**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.1030 & EPA 40 CFR Parts 259-261**	AUDIT FREQUENCY: **Monthly Audit**

Medical Waste Disposal Log Safety Audit Checklist

Operational Scope: Establishes a rigorous monthly auditing protocol for medical waste handling, containment, and logging procedures across all clinic departments. Mitigates biohazard exposure risks and ensures strict adherence to federal environmental and occupational health mandates.

MANDATORY PPE:	Nitrile or Heavy-Duty Utility Gloves, Fluid-Resistant Disposable Gown, ANSI Z87.1 Approved Safety Glasses, ASTM F2100 Level 3 Face Mask, Closed-Toe Slip-Resistant Footwear
PREREQUISITES:	Verify access to current state and federal biohazard disposal permits and manifest logs | Ensure spill kit inventory is fully stocked and accessible prior to initiating inspection | Notify department supervisors of active audit procedures in restricted handling zones

CONTAINMENT, PACKAGING, AND LABELING VERIFICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Biohazard Container Integrity**	All red biohazard bags and sharps containers are puncture-resistant, leak-proof, structurally intact, and free of tears or cracks.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
2	**Universal Biohazard Symbol Display**	Containers, storage refrigerators, and transport carts prominently display the fluorescent orange-red universal biohazard symbol with contrasting lettering.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
3	**Sharps Disposal Compliance**	Sharps containers are not filled above the designated fill line and are equipped with secure, functional tamper-evident locking lids.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
4	**Segregation of Waste Streams**	Pathological, pharmaceutical, radioactive, and regular municipal waste streams are strictly separated without cross-contamination.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A

DISPOSAL DOCUMENTATION AND LOGBOOK ACCURACY

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Waste Manifest Tracking**	Off-site hazardous and regulated medical waste manifests are fully completed, signed by licensed transporters, and accurately filed.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
6	**Internal Disposal Log Completeness**	Daily/weekly disposal logs capture exact generation dates, weight/volume measurements, and staff signatures without missing entries.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
7	**Generator ID and Facility Information**	All logs and tracking documents correctly display the clinic's EPA Generator ID and authorized facility contact details.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

STORAGE AREA SAFETY AND ENVIRONMENTAL CONTROLS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Temporary Storage Security**	Medical waste storage rooms are locked, restricted to authorized personnel only, and clear of unauthorized clutter or fire hazards.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
9	**Spill Kit & Emergency Equipment**	Fully stocked biohazard spill kits, eyewash stations, and emergency communication devices are tested, unexpired, and unobstructed.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
10	**Pest Control and Sanitation**	Storage surfaces are sanitary, free of pooling liquids, and maintain active pest control inspection records.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

Certified Inspector / Lead Operations Auditor Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Clinical Operations Director Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

COMPLIANCE NOTICE: This document must be archived for a minimum of 12 months in accordance with workplace safety recordkeeping guidelines.

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