OpsAuditHub opsauditihub.com	DOC ID: **SAF-0117**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.147 (Control of Hazardous Energy)**	AUDIT FREQUENCY: **Monthly Audit**

Lockout Tagout Loto Audit Compliance Checklist

Operational Scope: This audit checklist defines the mandatory requirements for verifying hazardous energy control programs across all manufacturing machinery. It mitigates the risk of unexpected energization or startup, ensuring full compliance with federal safety mandates.

MANDATORY PPE:	Safety Glasses (ANSI Z87.1), Steel-Toe Boots (ASTM F2413), Cut-Resistant Gloves, High-Visibility Safety Vest, Arc Flash Protection Gear (as rated per task)
PREREQUISITES:	Review historical LOTO logs and recent machine-specific procedure updates | Notify affected production supervisors and line operators prior to audit commencement | Ensure calibrated multi-meter and testing instruments are available and verified

PROGRAM DOCUMENTATION AND AUTHORIZED PERSONNEL

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Written LOTO Program**	Facility-specific energy control program document is up-to-date, accessible, and comprehensively covers all site machinery.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Machine-Specific Procedures**	Clear, visual, step-by-step energy control instructions are posted at or readily available for every piece of equipment.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Authorized Employee Training**	Training records and active certifications for all authorized employees are verified and current within the last 12 months.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
4	**Annual Program Review**	Documentation demonstrates that an annual inspection of procedures and authorized personnel has been formally executed.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

LOCKOUT HARDWARE AND PHYSICAL APPLICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Lockout Devices and Padlocks**	Locks, tags, and chains are standardized, durable, substantial, and exclusively used for energy control (not for security).	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**Identification Tags**	All tags clearly dictate the identity of the worker applying the device and carry standardized warning phrasing regarding machine status.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
7	**Energy Isolating Devices**	Circuit breakers, valves, and switches are clearly labeled and capable of being locked out in the safe/off position.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
8	**Group Lockout Mechanisms**	Hasp and lockbox systems used during multi-person maintenance maintain primary control integrity equivalent to individual locks.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

ENERGY ISOLATION VERIFICATION AND RESTORATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
9	**Stored Energy Dissipation**	Procedures account for the relief, drainage, or blocking of residual hydraulic, pneumatic, spring, or gravitational energy.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
10	**Zero-Energy Verification Test**	Authorized personnel successfully test machine isolation via trial operation or meter check before performing servicing tasks.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
11	**Safe Re-Energization Protocol**	Clear area checks, guard replacements, and personnel notifications are executed sequentially prior to lock removal.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

Certified Inspector / Lead Operations Auditor Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

COMPLIANCE NOTICE: This document must be archived for a minimum of 12 months in accordance with workplace safety recordkeeping guidelines.

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