OpsAuditHub opsaudithub.com	DOC ID: **SAF-0028**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.176 & ISO 9001:2015**	AUDIT FREQUENCY: **Monthly Audit**

Inventory Cycle Count Audit Inspection Checklist

Operational Scope: Establishes a rigorous protocol for inventory cycle count auditing to ensure stock accuracy, asset integrity, and loss prevention across warehousing facilities. Mitigates operational discrepancies and maintains compliance with supply chain quality management standards.

MANDATORY PPE:	High-Visibility Vest (ANSI/ISEA 107), Steel-Toe Safety Boots (ASTM F2413), Safety Glasses (ANSI Z87.1), Industrial Cut-Resistant Gloves, Bump Cap or Hard Hat (ANSI Z89.1)
PREREQUISITES:	Review warehouse zoning maps and pre-generated count sheets prior to floor entry. | Verify functionality of RF scanners, barcode readers, and weighing scales. | Ensure pedestrian traffic management protocols are active and area supervisors are notified.

STORAGE RACKING AND PHYSICAL SAFETY VERIFICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Racking Uprights & Beams**	Pallet racks in the audit zone show zero structural dents, twists, or missing safety pins.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Aisle Clearance & Fall Hazards**	Aisles are entirely clear of loose debris, spilled packaging, and unauthorized pallets, ensuring safe foot traffic.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Overhead Storage Stability**	Items stored on upper tiers are shrink-wrapped, banded, or secured within designated netting to prevent falling objects.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
4	**Load Capacity Signage**	Maximum bay load capacity notices are visibly posted and strictly adhered to by warehouse personnel.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

INVENTORY ACCURACY AND HANDLING COMPLIANCE

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Location Barcode Integrity**	Bin and rack location barcodes are clean, unobstructed, fully scannable, and match the WMS master record.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**SKU Physical Verification**	Physical count of selected SKU matches system quantity exactly; any variance triggers a secondary recount investigation.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
7	**Damaged Stock Segregation**	Compromised, expired, or unsellable inventory is immediately relocated to the designated 'Hold-Damaged' quarantine area.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
8	**Lot and Expiry Traceability**	Perishable or serialized items display readable lot numbers and expiration dates matching system traceability logs.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**

Certified Inventory Auditor / OpsAuditHub Inspector Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Warehouse Operations Manager / Safety Supervisor Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

COMPLIANCE NOTICE: This document must be archived for a minimum of 12 months in accordance with workplace safety recordkeeping guidelines.