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	STANDARD: **NFPA 101 Life Safety Code & OSHA 29 CFR 1910.37**	AUDIT FREQUENCY: **Monthly Audit**

Hotel Emergency Evacuation Route Audit Compliance Checklist

Operational Scope: This checklist establishes mandatory inspection protocols for all hotel emergency evacuation routes to ensure unobstructed egress and immediate life-safety readiness. It mitigates structural and human hazards during emergencies to maintain strict compliance with regional hospitality safety mandates.

MANDATORY PPE:	High-Visibility Safety Vest (ANSI/ISEA 107), Steel-Toe Safety Footwear (ASTM F2413), Industrial LED Flashlight, Nitrile Inspection Gloves, Clipboard and Digital Audit Tablet
PREREQUISITES:	Review previous month's evacuation audit log and note any previously flagged structural or lighting discrepancies. | Notify front desk and hotel operations management that life-safety egress route walkthroughs are in progress. | Ensure master keycard or physical egress corridor access keys are fully functional before beginning the inspection.

CORRIDOR CLEARANCE AND STRUCTURAL EGRESS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Guest Floor Corridors**	Corridors maintain a minimum clear width of 44 inches with zero obstruction from housekeeping carts, luggage, room service trays, or construction materials.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
2	**Emergency Exit Doors**	Exit doors open smoothly in the direction of egress without sticking, and panic hardware unlatches fully with a downward pressure of 15 lbf or less.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
3	**Fire Door Assemblies**	Self-closing hinges and magnetic hold-open devices engage correctly; fire doors remain fully latched when closed and show no gaps exceeding 1/8 inch at the frame.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
4	**Stairwell Enclosures**	Stairwells are entirely free of stored items, hazardous materials, temporary furniture, and unauthorized locks preventing re-entry where required by local code.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A

EMERGENCY LIGHTING AND VISUAL SIGNAGE

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Exit Sign Illumination**	All primary and directional EXIT signs are illuminated properly via internal AC power and backup battery systems, with no burned-out bulbs or obscured panels.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
6	**Emergency Egress Lighting**	Battery-backed emergency light units activate instantly upon simulated power interruption, casting adequate illumination across the entire path of travel.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
7	**Evacuation Maps**	Approved 'You Are Here' floor evacuation diagrams are securely posted on the interior of every guest room door and at primary elevator lobbies.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
8	**Floor Level Identification**	Tactile and visual floor-level signage is mounted precisely 60 inches above the floor inside all stairwell enclosures.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

ALARM SYSTEMS AND ASSEMBLY AREAS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
9	**Manual Fire Alarm Pull Stations**	Pull stations along evacuation routes are completely unobstructed, clearly visible, and free of physical damage or intentional blocking.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
10	**Exterior Assembly Point**	Designated exterior assembly areas are clearly marked, safely distanced from the structure, and free of parked vehicles or service delivery blockages.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

Certified Inspector / Lead Operator Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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