OpsAuditHub opsauditihub.com	DOC ID: **SAF-0261**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.262 (Textiles) & NFPA 96 (Ventilation control)**	AUDIT FREQUENCY: **Weekly Audit**

Hotel Commercial Laundry Facility Inspection Sop Template

Operational Scope: This standard operating procedure governs the safety and operational integrity of commercial hotel laundry facilities to mitigate thermal, chemical, and mechanical hazards. Mandatory compliance ensures alignment with OSHA and NFPA requirements to protect staff and maintain facility continuity.

MANDATORY PPE:	Heat-Resistant Gloves (ANSI/ISEA 105), Chemical Splash Goggles (ANSI Z87.1), Chemical-Resistant Neoprene Apron, Steel-Toe Slip-Resistant Footwear (ASTM F2413), Nitrile Utility Gloves
PREREQUISITES:	Verify steam line valves and chemical injection systems are operational | Ensure lint traps and ventilation ducts are accessible and clear of obstruction | Confirm emergency stop (E-stop) pushbuttons are unobstructed and visible

WASHER-EXTRACTOR & DRYING TUMBLER MECHANICAL SAFETY

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Washer-Extractor Door Interlock**	Door interlock prevents cycle start when open and locks drum securely during high-speed extraction spin cycle.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Emergency Stop (E-Stop) Functionality**	Depressing the red palm button instantly cuts all electrical power and halts drum rotation within 3 seconds.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Dryer Lint Trap & Exhaust Ducting**	Lint trap is cleared of accumulation to prevent fire hazards; exhaust ducting shows no signs of grease or lint buildup.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
4	**Steam Line & Pressure Relief Valves**	Steam supply hoses show no leaks, bulging, or dry rotting; pressure gauges read within operational manufacturer tolerances.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

CHEMICAL DISPENSING & IRONING LINE HAZARDS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Automated Chemical Dispensing Unit**	Detergent, bleach, and sour chemical feed lines are secure without leaks; secondary containment trays are dry and free of spills.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**Flatwork Ironer Finger Guard & Pinch Point**	Safety trip bar spanning the feed roller instantly reverses roll direction when depressed by hand contact.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
7	**Eye Wash Station & Safety Data Sheets (SDS)**	Plumbed eye wash station is unobstructed, tested weekly, and chemical SDS binder is updated and accessible within 25 feet.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

HOUSEKEEPING, SANITATION & ELECTRICAL SAFETY

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Floor Drainage & Slip Hazards**	Trench drains are clear of lint and debris; standing water is absent from walkways around washing and sorting stations.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
9	**Electrical Panel Clearance**	All electrical disconnects and breaker panels maintain a clear 36-inch workspace perimeter without stored laundry carts or supplies.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

Certified Inspector / Lead Operator Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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