OpsAuditHub opsauditihub.com	DOC ID: **SAF-0262**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.262 (Textiles) & NFPA 54 (National Fuel Gas Code)**	AUDIT FREQUENCY: **Daily Pre-Shift**

Hotel Commercial Laundry Facility Inspection Daily Log Sheet

Operational Scope: Establishes daily mandatory safety and mechanical verification protocols for hotel commercial laundry equipment to mitigate thermal, mechanical, and chemical hazards. Ensures full compliance with OSHA textile machinery standards and reduces risk of catastrophic equipment failure or worker injury.

MANDATORY PPE:	Heat-Resistant Gloves (ANSI/ISEA 105), Chemical-Resistant Nitrile Gloves, Safety Glasses with Side Shields (ANSI Z87.1), Non-Slip ASTM Certified Footwear, Hearing Protection (NRR 25dB or higher)
PREREQUISITES:	Verify all commercial washers and dryers are fully de-energized prior to internal mechanical inspection. | Ensure chemical dispensing systems are armed with proper containment and clear visual of safety data sheets (SDS). | Confirm emergency stop (E-stop) pushbuttons are unobstructed and fully operational.

SECTION 1: WASHER EXTRACTORS & CHEMICAL DISPENSING SYSTEMS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Interlock Door Safety Switch**	Door must prevent opening while drum is spinning above 10 RPM and automatically halt cycle if opened.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
2	**Chemical Supply Lines & Pumps**	Inspect chemical feed tubes, connectors, and metering pumps for leaks, cracks, or loose fittings; verify secondary containment is dry.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
3	**Drain Valves and Sinks**	Ensure dump valves open and close completely without obstruction or slow drainage, preventing chemical overflow.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

SECTION 2: COMMERCIAL DRYERS & THERMAL SAFETY

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
4	**Lint Trap & Exhaust Ducts**	Lint screens must be completely cleared of lint buildup to prevent fire hazards; exhaust duct dampers must move freely.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
5	**Gas Burner & Ignition System**	Check for stable burner flame, absence of gas odor, and proper operation of flame safety shut-off valves.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
6	**High-Limit Thermal Cutout Switch**	Verify thermal sensor calibration and ensure auto-shutdown triggers if internal drum temperature exceeds manufacturer thresholds.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
7	**Dryer Tumbler Belt & Bearings**	Inspect drive belts for fraying, appropriate tension, and listen for abnormal grinding or squealing in drum bearings.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

SECTION 3: FINISHING EQUIPMENT, E-STOPS & GENERAL SAFETY

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Flatwork Ironer Finger Guard & Rollers**	Test safety trip bar/finger guard on industrial ironer; ensure immediate reverse or stop function when pressure is applied.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
9	**Emergency Stop (E-Stop) Pushbuttons**	Test all facility E-stop buttons to verify they immediately cut power to all interconnected laundry machinery.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
10	**Ventilation & Ambient Temperature**	Exhaust ventilation fans must be operating at full capacity to prevent heat stress and dangerous buildup of combustion gases.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

Certified Laundry Operations Technician / Lead Operator Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Hotel Facilities Manager / Chief Engineer Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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