OpsAuditHub opsauditihub.com	DOC ID: **SAF-0191**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **NFPA 101 Life Safety Code & OSHA 29 CFR 1910.37**	AUDIT FREQUENCY: **Daily Pre-Shift**

Emergency Lighting Test Log Daily Log Sheet

Operational Scope: This daily log sheet establishes a standardized verification routine for commercial facility emergency egress lighting systems. The objective is to proactively identify electrical failures, battery degradation, and obstruction hazards to ensure full regulatory compliance and occupant safety during emergency evacuations.

MANDATORY PPE:	High-Visibility Vest (ANSI/ISEA 107), Safety Glasses (ANSI Z87.1), Electrical Insulated Gloves (NFPA 70E), Composite Toe Safety Shoes (ASTM F2413)
PREREQUISITES:	Verify building management system is online and normal utility power is active. | Ensure inspection path is clear of office furniture and temporary construction debris.

VISUAL & POWER INDICATOR INSPECTION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**AC Power Indicator LED**	Confirm steady green or red LED charge status indicator is illuminated on all designated emergency light units.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Battery Charging Circuit**	Inspect exterior housing for signs of thermal stress, acid leakage, or physical damage; unit must feel cool to the touch.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Housing & Mounting Security**	Verify unit is securely anchored to the wall or ceiling with zero structural wobble or loose fasteners.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**

FUNCTIONAL & PUSH-TO-TEST VERIFICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
4	**Remote Test Switch (Push-to-Test)**	Depress the test button for a minimum of 5 seconds to ensure lamps automatically engage on internal battery power.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
5	**Lamp Head Alignment & Focus**	Verify dual lamp heads are angled correctly to illuminate primary egress corridors, stairs, and exit discharge doors without blind spots.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**Bulb & Luminous Output Integrity**	Inspect that both LED/halogen lamp heads illuminate at full brightness with no flickering or dim output cells.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

EGRESS PATH & SIGNAGE CLEARANCE

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
7	**Exit Sign Illumination**	Verify all illuminated EXIT signs are fully lit and legible from the maximum viewing distance specified in building codes.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
8	**Path of Egress Clearance**	Ensure no temporary storage, rolling carts, or office partitions obstruct the light projection path or exit access routes.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**

Certified Facility Technician / Inspector Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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