OpsAuditHub opsauditihub.com	DOC ID: **SAF-0076**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **OSHA 29 CFR 1910.147 (Control of Hazardous Energy)**	AUDIT FREQUENCY: **Daily Pre-Shift**

Electrical Safety Lock Out Tag Out Daily Log Sheet

Operational Scope: This log sheet mandates the daily verification and tracking of all hazardous energy control measures across active construction zones. Its objective is to prevent catastrophic electrical arc-flash and unexpected machinery startup incidents through rigorous compliance checks.

MANDATORY PPE:	Arc-Flash Safety Glasses (ANSI Z87.1), Dielectric Insulating Gloves with Leather Protectors (ASTM D120), Hard Hat with Electrical Protection (ANSI Z89.1 Class E), Flame-Resistant (FR) Long-Sleeve Shirt and Pants, Metatarsal Electrical Hazard Safety Boots (ASTM F2413)
PREREQUISITES:	Authorized LOTO Personnel only to execute isolation procedures | Calibration and functionality check of non-contact voltage detectors | Review of site-specific electrical single-line diagrams and shutdown schedules

ENERGY ISOLATION & LOCKOUT DEVICE VERIFICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Main Circuit Breaker Disconnects**	Breaker is fully opened to the 'OFF' position and padlocked with an individual authorized lockout device.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Lockout Hasps & Padlocks**	Padlocks are uniquely keyed, identified to the assigned worker, and securely fastened to prevent unauthorized removal.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Danger Tags & Warning Labels**	Tags are securely attached, completely legible, filled out with date/reason, and capable of withstanding harsh jobsite weather.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**

STORED ENERGY DISSIPATION & ZERO-ENERGY VERIFICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
4	**Capacitors & Inductive Circuits**	Residual stored electrical energy has been safely bled down or grounded using rated discharge equipment.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
5	**Pneumatic & Hydraulic Backup Systems**	Secondary fluid or air pressure sources linked to electrical equipment are bled to zero and physically blocked.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**Voltage Meter Test ('Test Before Touch')**	Multimeter verified on known live source prior to testing, then confirms absolute zero voltage across all phase conductors.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**

SHIFT HANDOVER & RESTORATION PROTOCOL

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
7	**Multi-Shift Continuity Clearences**	Incoming shift supervisor has reviewed active isolations and applied transitional group lockout controls seamlessly.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
8	**Area Clearance Prior to Re-Energization**	All tools, temporary grounds, and personnel are cleared at least 15 feet away from the machinery boundary.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
9	**Removal of Locks and Tags**	Only the individual who applied the lock removes it, following direct verification that equipment is safe to operate.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**

Authorized LOTO Technician / Lead Electrician Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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