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	STANDARD: **OSHA 29 CFR 1910.147 (Control of Hazardous Energy)**	AUDIT FREQUENCY: **Monthly Audit**

Electrical Safety Lock Out Tag Out Compliance Checklist

Operational Scope: This checklist outlines mandatory procedural verification for controlling hazardous electrical energy during construction and contracting operations. The objective is to mitigate arc flash, electrocution, and unexpected machinery start-up risks in strict accordance with federal safety mandates.

MANDATORY PPE:	Hard Hat (ANSI Z89.1), Dielectric Safety Glasses (ANSI Z87.1), NFPA 70E Compliant Arc Flash Gloves, Flame-Resistant (FR) Clothing, Electrical Hazard (EH) Steel-Toe Boots
PREREQUISITES:	Authorized personnel must hold valid lockout/tagout (LOTO) certification. | Verify all energy control procedures (ECPs) are accessible on-site. | Ensure calibrated non-contact voltage detectors and multimeters are on hand.

PREPARATION, NOTIFICATION, AND ISOLATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Affected Employee Notification**	All affected employees working in the vicinity are formally notified of the impending equipment shutdown prior to LOTO application.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
2	**Energy Source Identification**	All energy sources (electrical, hydraulic, pneumatic tied to electrical) feeding the target machinery are fully identified via facility schematics.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
3	**Machine Shutdown Execution**	Equipment is shut down using established normal stopping procedures before isolation devices are manipulated.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A

LOCKOUT/TAGOUT APPLICATION AND VERIFICATION

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
4	**Energy Isolating Device Operation**	Circuit breakers, disconnect switches, and valves are placed in the 'Off' or 'Open' safe position.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
5	**Individual Lock and Tag Placement**	Authorized personnel apply assigned standardized locks and standardized tags indicating 'DO NOT OPERATE' with clear identification of the worker.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
6	**Stored Energy Discharge**	Capacitors, springs, elevated machine members, and pressure lines are bled, grounded, drained, or otherwise made safe.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
7	**Zero-Energy Verification (Test Before Touch)**	A properly rated electrical test instrument is used to verify that isolation is complete and zero energy is present.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A

RESTORATION TO SERVICE

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
8	**Area Clearance Inspection**	All tools, non-essential materials, and personnel are cleared away from the hazard zone prior to energy restoration.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
9	**Lock and Tag Removal**	Locks and tags are removed exclusively by the authorized employee who applied them, unless emergency removal protocol is enacted.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
10	**Post-Restoration Functional Test**	System is re-energized and monitored to ensure proper functional operation without safety anomalies.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

Certified Inspector / Lead Operator Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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