OpsAuditHub opsauditihub.com	DOC ID: **SAF-0222**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **49 CFR § 396.17 - Periodic Inspection**	AUDIT FREQUENCY: **Daily Pre-Shift**

Dot Annual Vehicle Inspection Daily Log Sheet

Operational Scope: This daily operational log operationalizes the systematic verification of commercial motor vehicle components to ensure full compliance with federal safety mandates. The primary objective is mitigating sudden mechanical failures, preventing highway accidents, and satisfying strict DOT audit recordkeeping requirements.

MANDATORY PPE:	Steel-Toe Boots (ASTM F2413), High-Visibility Vest (ANSI/ISEA 107 Class 2), Safety Glasses (ANSI Z87.1), Mechanic Gloves (Cut-Resistant), Bump Cap or Hard Hat
PREREQUISITES:	Vehicle engine shut down with ignition key removed and pocketed | Parking brake fully engaged and wheel chocked on level grade | Vehicle exterior surfaces reasonably free of heavy mud or ice obscuring inspection points

CAB CONTROLS AND SAFETY SYSTEMS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Service Brakes & Pedal Travel**	Pedal must feel firm with adequate reserve; no excessive travel or fluid pressure loss upon sustained application.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
2	**Parking & Emergency Brake**	Brake must hold the vehicle stationary against slight engine torque in low gear without slipping.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
3	**Steering Mechanism Play**	Free play in steering wheel must not exceed specified manufacturer limits (typically max 2 inches on a 20-inch wheel).	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
4	**Horn, Windshield Wipers & Defroster**	Audible horn must function clearly; wiper blades must not streak; defroster must blow clear air across windshield.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

LIGHTING, ELECTRICAL & REFLECTIVE DEVICES

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Headlights & High Beams**	All forward-facing operational lights must illuminate cleanly on both low and high beam selections.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
6	**Turn Signals & Hazard Flashers**	Front and rear directional indicators must flash consistently at the correct cycle rate.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A
7	**Brake Lights & Tail Lamps**	Brake lamps must illuminate brightly upon pedal depression; rear red markers must be fully visible.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
8	**Reflective Tape & Clearance Markers**	Required DOT retro-reflective tape must be clean, intact, and not peeling along trailer and cab perimeters.	**Standard**	[ ] PASS [ ] FAIL [ ] N/A

UNDER-CARRIAGE, TIRES & MECHANICAL COMPONENTS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
9	**Tire Tread Depth & Inflation**	Steer tires must have minimum 4/32-inch tread depth; drive/trailer tires minimum 2/32-inch with correct PSI.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
10	**Wheel Rims, Lugs & Fasteners**	No cracked rims, bent flanges, or missing/loose lug nuts indicated by rust streaks or thread exposure.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
11	**Suspension Springs & Shocks**	Leaf springs must not be cracked, broken, or shifted; shock absorbers must show no active hydraulic leakage.	**Critical (Immediate Out of Service)**	[ ] PASS [ ] FAIL [ ] N/A
12	**Fluid Leaks (Engine & Transmission)**	No active pooling or excessive dripping of oil, coolant, or transmission fluid underneath the chassis.	**Warning**	[ ] PASS [ ] FAIL [ ] N/A

Certified Inspector / Lead Operator Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
Site Safety Supervisor / Operations Manager Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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