OpsAuditHub opsaudithub.com	DOC ID: **SAF-0370**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **AHA Guidelines / OSHA 29 CFR 1910.151 / Good Samaritan Laws**	AUDIT FREQUENCY: **Monthly Audit**

Automated External Defibrillator Aed Monthly Check Safety Audit Checklist

Operational Scope: This audit mandates the monthly physical verification and operational readiness of all school-site Automated External Defibrillators (AEDs). It mitigates life-safety risks associated with sudden cardiac arrest (SCA) by ensuring device accessibility, power integrity, and supply compliance.

MANDATORY PPE:	Nitrile Gloves (ASTM D6319), Safety Glasses (ANSI Z87.1), High-Visibility Vest, Facility Access Badging
PREREQUISITES:	Verify master school emergency layout and designated AED cabinet map. | Ensure inspection pen, tamper seals, and replacement consumables are staged.

CABINET INTEGRITY, ACCESS, AND ENVIRONMENT

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Cabinet Obstructions & Signage**	3D wall sign is visible, and access path to the AED cabinet is completely unblocked by furniture, lockers, or academic equipment.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
2	**Cabinet Seal & Tamper Tag**	Anti-tamper seal is intact and displays the correct corresponding serial number matching previous logs.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
3	**Visual Enclosure & Alarm Function**	Cabinet glass/plexiglass is free of cracks, and opening the door triggers the audible local alarm properly.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**

DEVICE READINESS & STATUS INDICATORS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
4	**Status Indicator / Ready Light**	Status indicator window displays active operational readiness (blinking green check or symbol) without warning tones.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
5	**Battery Expiration Date**	Installed medical-grade lithium battery pack expiration date is verified and extends beyond the next inspection cycle.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**
6	**Electrode Pad Packs (Adult & Pediatric)**	Both adult and pediatric electrode pad packages are sealed in sterile pouches, unexpired, and properly connected to the AED socket.	**Critical (Immediate Out of Service)**	**[ ] PASS [ ] FAIL [ ] N/A**

RESCUE KIT & ANCILLARY SUPPLIES

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
7	**Emergency Prep Kit Contents**	Rescue kit contains medical shears, razor for chest hair removal, CPR barrier mask, and two absorbent wipe/gauze pads.	**Warning**	**[ ] PASS [ ] FAIL [ ] N/A**
8	**Device Exterior & Cleanliness**	AED housing is free of dust, chemical residue, physical cracks, or environmental moisture infiltration.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**
9	**Inspection Log Tag Signoff**	Monthly paper log tag attached to the cabinet is physically signed, dated, and marked compliant by the auditor.	**Standard**	**[ ] PASS [ ] FAIL [ ] N/A**

Certified School Safety Inspector / Nurse Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
District Director of Facilities & Emergency Management Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

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