OpsAuditHub opsauditihub.com	DOC ID: **SAF-0369**	REVISION: **Rev 2.4 (2026)**
	STANDARD: **AHA Guidelines, OSHA 29 CFR 1910.151, and State Department of Education Health Codes**	AUDIT FREQUENCY: **Monthly Audit**

Automated External Defibrillator Aed Monthly Check Inspection Checklist

Operational Scope: This monthly inspection checklist ensures all school-site Automated External Defibrillators (AEDs) are fully operational, unobstructed, and ready for immediate deployment during a sudden cardiac arrest emergency. Compliance with this routine mitigates legal liability and safeguards students, staff, and visitors across educational facilities.

MANDATORY PPE:	Nitrile Disposable Gloves (ASTM D6319), Safety Glasses (ANSI Z87.1)
PREREQUISITES:	Verify location access keys or security override codes are available. | Review previous month's audit log for lingering unresolved deficiencies.

CABINET SECURITY, PLACEMENT & ENVIRONMENTAL CONDITIONS

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
1	**Cabinet Mounting & Integrity**	Cabinet is securely anchored to the wall, door opens smoothly without binding, and glass/plastic viewing panel is free of cracks.	Warning	[ ] PASS [ ] FAIL [ ] N/A
2	**Obstructions & Signage**	Location is clearly marked with high-visibility 3D signage, and access path is completely free of furniture, lockers, or academic displays.	Standard	[ ] PASS [ ] FAIL [ ] N/A
3	**Audible Alarm & Strobe Light**	If equipped, opening the cabinet door triggers the alarm and flashing strobe light properly (test switch or quick open).	Standard	[ ] PASS [ ] FAIL [ ] N/A
4	**Environmental Ambient Check**	Storage area temperature is maintained within manufacturer specifications (typically 32°F to 122°F) with no excessive moisture.	Warning	[ ] PASS [ ] FAIL [ ] N/A

DEVICE STATUS, HARDWARE & CONSUMABLE SUPPLIES

#	COMPONENT / ITEM	VERIFICATION CRITERIA & ACCEPTANCE STANDARD	SEVERITY	STATUS
5	**Status Indicator Light / Readiness Display**	Visual readiness indicator (checkmark, green flashing light, or LCD status) shows the unit passes internal self-tests without error.	Critical (Immediate Out of Service)	[ ] PASS [ ] FAIL [ ] N/A
6	**Electrode Pad Expiration & Seal**	Adult and pediatric electrode pads are sealed in unopened, undamaged packaging, and expiration dates are at least 30 days past current date.	Critical (Immediate Out of Service)	[ ] PASS [ ] FAIL [ ] N/A
7	**Battery Pack Expiration & Installation**	Main battery is securely seated, shows no signs of physical swelling/leakage, and expiration date has not passed.	Critical (Immediate Out of Service)	[ ] PASS [ ] FAIL [ ] N/A
8	**Emergency Prep Kit Contents**	Kit contains 2 pairs of nitrile gloves, trauma shears, disposable razor, CPR pocket mask with one-way valve, and absorbent prep wipes.	Warning	[ ] PASS [ ] FAIL [ ] N/A

Certified School Nurse / Safety Lead Signature: _____	**Date / Time:** _____	**Badge / Cert #:** _____
District Facilities & Safety Director Sign-off: _____	**Review Date:** _____	**Audit Status:** [ ] Approved [ ] Rectify

COMPLIANCE NOTICE: This document must be archived for a minimum of 12 months in accordance with workplace safety recordkeeping guidelines.

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